



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 20, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

OFFSITE BOARD MEETINGS

On March 3, 2009, on motion of Supervisor Ridley-Thomas, the Board instructed the Chief Executive Office to report back in two weeks regarding potential funding sources to hold the Board meetings, on a quarterly basis, outside of the Los Angeles Civic Center. The motion directed this Office to analyze the impact of holding the Board meetings later in the day, or evening, to maximize public participation, and the feasibility of holding the 2009-10 budget hearings in various communities throughout the County. This motion also instructed this Office to seek State legislation immediately to remove the restriction that regular meetings of the Board must be held in the County Seat, which is the city of Los Angeles.

County Counsel drafted legislative language, which proposes amending the Government Code to allow Board meetings to take place at any location within the County. Even though the deadline for the introduction of new legislation has passed, the Sacramento advocates are pursuing the inclusion of this language in SB 113, the Senate Local Government Committee's Omnibus bill. This is Committee-introduced legislation that is considered non-controversial and all items in the bill must be appropriately vetted to confirm that there is not opposition. If there are no objections, Committee staff indicated that the language would be considered for introduction in the next set of amendments to the bill.

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

Each Supervisor
March 20, 2009
Page 2

With respect to holding Board meetings, in the Hall of Administration in the evenings to maximize public participation, we have worked with affected departments to estimate the potential staff overtime costs of such meetings. Assuming a night meeting lasting from 5 p.m. to 9 p.m., we have estimated per-meeting cost of approximately \$10,600 based on the following:

Executive Officer, Board of Supervisors	\$5,100
Internal Services Department	\$2,444
Office of Public Safety	\$1,335
Chief Executive Office (Cable and Telecommunications)	\$1,000
Security Operations Unit	\$720

These costs could possibly be reduced by adjusting staff schedules; however, they may be increased by the need for some staff to remain after the Board meeting concludes for certain tasks. Also, please note that this estimate does not include the cost of broadcasting the meetings live from locations other than the Hall of Administration. These costs would be in addition to the costs described in my memo of February 26, 2009.

If you have questions, please contact me or your staff may contact Deputy Chief Executive Officer, Ellen Sandt at (213) 974-1186 or esandt@ceo.lacounty.gov.

WTF:EFS:ef

c: Executive Officer of the Board

K:\Board Memos\CEO Board Memos Word\03 20 09 Off Site Board Meetings.doc